The 2022-23 SCUP Fellows Program

SCUP Fellows Application Questions Worksheet

Online Submissions Open: December 16, 2021
Closes: February 28, 2022  11:59 pm ET

These questions are asked on the online submission form. This worksheet may be helpful as you prepare your answers for the online form. Please read “Frequently Asked Questions” before you submit your online application.

Please submit your proposal online at: https://scup.tfaforms.net/3
NOTE: you should receive an automatic confirmation that your proposal was received.

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Name of Applicant  

Email Address  

Phone Number  

I am employed full-time by a
• college or university
• corporate organization
• government agency
• non-profit
• employed and a student

What is your job title?

Employer Name and Address

Are you also a full or part-time student: yes / no

If so:
• Name and address of your institution?
• What degree program enrolled in? (Master’s, Ph.D., Other - Explain)
• Name of Your Degree Program / Field of Study
• Anticipated Graduation Year
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**Information About Your Proposed SCUP Fellows Research Project**

**Your Research Project Title:**

**Project Goal & Applicability (300-word Maximum)**
Please provide:

(1) Three to five goals that describe what you intend to accomplish through your research.
(2) How will the outcomes of your research project inform or advance higher education planning?

**Project Description (400-word Maximum)**
Please provide:

(1) A high-level overview of your proposed research project.
(2) Why this is an important topic for higher education planners.

**Methodology & Rationale (500-word Maximum)**
How will you approach your prospective project or research? Please describe the methodology and a rationale for your choice. *This methodology is the process you take to satisfy your goals, and the tools, data collection, or resources you will use to carry out your project.*

**Project Deliverables**
Your required deliverables are your presentation at SCUP’s annual conference, and/or a webinar, and a five- to seven-page research project summary shared with all SCUP members due by September 30th, 2023. *What other products/outcomes do you envision from your project?*
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Implementation Plan and Preliminary Schedule
Please outline your quarterly activity by quarter:

**Phase 1:** July–September 2022 (includes attendance at the SCUP Annual Conference, Long Beach, CA July 24-26, 2023)
**Phase 2:** October–December 2022
**Phase 3:** January–March 2023
**Phase 4:** April–June 2023 (Project wrap-up)
**Phase 5:** July–September (SCUP Fellows presentation at SCUP Annual Conference, Cleveland, OH, July 30- August 1, 2023, and written summary due: September 30th, 2023)

What do you hope to learn from SCUP?

How will your employer support your work?

Please Upload Your Resume or Vitae

**Letter of Recommendation From Your Employer**
Please include a letter of recommendation from your supervisor that outlines your planning interest, qualifications, why this is a good leadership and professional development opportunity for you, and how your employer will support you in this endeavor.

*Note that files must be PDF*

**Additional Supporting Material or Second Letter of Recommendation (Optional)**
For example, a paper or an article you've written on some aspect on higher education planning to be reviewed at the committee's discretion

*Note that files must be PDF*
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Submission Agreement Terms

With this application, I confirm I will be able to begin and complete my project from July 2022 to September 2023, culminating in a presentation at SCUP’s annual conference, and/or a webinar, and a five- to seven-page research project summary shared with all SCUP members by September 30th, 2023.

I understand that I must be employed full-time with a college, university, or corporate organization during my SCUP Fellows term, and agree to immediately disclose to SCUP any changes to my status.

☐ Yes, I agree

Applications will be notified about the outcome of the selection process by March 31, 2022

Please submit your proposal online at: https://scup.tfaforms.net/3

Questions about your project idea or the application process or the SCUP Fellows Program? Please contact Dana Wnuk, dana.wnuk@scup.org / 734.669.3286