



2021-22 SCUP Fellows Program

SCUP Fellows Application Questions Worksheet

Online Submissions Open: Thursday, November 19, 2020

Closes: Monday, February 22, 2021 12:00 noon ET

These questions are asked on the online submission form. This worksheet may be helpful as you prepare your answers for the online form.

Once you submit your application online, you should receive an automatic confirmation that your proposal was received.

Applicant First Name

Applicant Last Name

Applicant Email Address

Applicant Phone Number

Phone Number

I am employed full-time by a

- College or university
- Corporate organization

What is your job title?

Name and address of your employer

If you are also a full or part-time student

- **Name & Address of Institution**
- **What degree program are you enrolled in?**
- *If Other, Please Explain*
- **Name of Degree Program / Field of Study**
- **Anticipated Graduation Year**



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Information About Your Proposed SCUP Fellows Research Project

Your Research Project Title:

Project Description

Please provide (1) a high-level overview of your proposed research project and (2) why this is an important topic for higher education planners. (200-word maximum)

Project Goal & Applicability

Please identify (1) three to five goals, broad statements that describe what you intend to accomplish. (2) How will the outcomes of your research project inform or advance higher education planning? (200-word maximum)

Methodology & Rationale

How will you approach your prospective project or research? Please describe your methodology and the rationale for your choice. This methodology is the process you will take to satisfy your goals, and the tools, data collection, or resources you will use to carry out your project. (500-word maximum)

Project Deliverables

Your required deliverables are your presentation at SCUP's annual conference, and/or a webinar, and a three- to five-page project summary shared with all SCUP members by September, 30th, 2022. **What other products/outcomes do you envision from your project?**

Implementation Plan and Preliminary Schedule

Please outline your quarterly research development from July 2021 through June 2022. (*SCUP Fellow coaches will be selected May-June, 2021*)

Quarter 1: July 2021–September 2021 (includes attendance at the July SCUP Annual Conference, scheduled for July 11-13, 2021 in Philadelphia, PA)

Quarter 2: October 2021–December 2021

Quarter 3: January 2022–March 2022

Quarter 4: April 2022–June 2022 (project wrap-up)

Following Project Wrap-up:

- SCUP Fellow research presentation: SCUP Annual Conference, July 24-26, 2022, Long Beach, CA
- Facilitated webinar with your coaches
- Final SCUP Fellow written report due: September 30, 2022



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What do you hope to learn from SCUP?

How will your employer support your work?

Please Upload Your Resume or Vitae

Letter of Recommendation from Your Employer

Please include a letter of recommendation from your supervisor that outlines your planning interest, qualifications, why this is a good leadership and professional development opportunity for you, and how your employer will support you in this endeavor.

Additional Supporting Material (*see below*) **or Second Letter of Recommendation (Optional)**

For example, a paper or an article you've written on some aspect on higher education planning to be reviewed at the committee's discretion

Submission Agreement Terms

With this application, I confirm I will be able to begin my research project in July 2021 to conclude June 2022, culminating in a presentation at the SCUP 2021 Annual Conference, a webinar, and a written project report for distribution to SCUP members by September, 30th, 2022.

I understand that I must be employed full-time with a college, university, or corporate organization during my SCUP Fellows term, and agree to immediately disclose to SCUP any changes to my status.

___ Yes, I agree

Applicants will be notified about the outcome of the selection process by April 4, 2021.

If you have any questions about your research project idea, the application process or the SCUP Fellows Program, please contact Kathy Benton, SCUP, kathy.benton@scup.org, or 734.669.3271.