



REGISTRATION FORM

SCUP 2012 Mid-Atlantic Regional Conference: Beyond Plan "C": Retooling for Integrated Planning Using the Campus as a Learning Laboratory | April 15–17, 2012 | Penn State University | University Park, PA | Pre-Reg/Cancellation: March 30, 2012

SCUP Planning Institute Step I: Foundations of Planning Within the Context of Higher Education | April 15, 2012 | Penn State University | University Park, PA
Pre-Registration/Cancellation Deadline: March 30, 2012

PREFIX (Mr, Mrs, Ms) FIRST NAME M.I.

LAST NAME SCUP ID (if known)

OFFICIAL JOB TITLE (no abbreviation)

DEPARTMENT/OFFICE/SCHOOL (no abbreviation)

ORGANIZATION (no abbreviation)

BILLING ADDRESS

CITY STATE / PROVINCE ZIP/POSTAL CODE COUNTRY

PHONE (country code, if applicable) FAX

EMAIL

MA REGIONAL CONFERENCE REGISTRATION FEE

Full registration includes the receptions, continental breakfasts, and lunches; Sunday, April 15–Tuesday, April 17, 2012.

	<i>By 3/2/12</i>	<i>After 3/2/12</i>
<input type="checkbox"/> SCUP Member	\$309 USD	\$359 USD
<input type="checkbox"/> Nonmember	\$369 USD	\$419 USD

MA REGIONAL CONFERENCE OPTIONAL TOURS

- Day in the Life of the Student | Sunday, April 15, 1:00 PM–4:00 PM, Cost \$25 USD
- Campus Greenscape and Sustainability | Sunday, April 15, 2:00 PM–4:00 PM, Cost \$25 USD
- Science Facilities | Sunday, April 15, 2:00 PM–4:00 PM, Cost \$25 USD

SCUP PLANNING INSTITUTE STEP I REGISTRATION FEE (OPTIONAL WORKSHOP)

SCUP Planning Institute Step I: Foundations of Planning Within the Context of Higher Education; Sunday, April 15, 2012.

	<i>By 3/2/12</i>	<i>After 3/2/12</i>
<input type="checkbox"/> SCUP Member	\$275 USD	\$300 USD
<input type="checkbox"/> Nonmember	\$375 USD	\$400 USD

Please check one:

- I am interested in attending only the Step I workshop (and not any of the Mid-Atlantic Regional Conference).
- I am registering for the Mid-Atlantic Regional Conference and wish to be considered for the scholarship to attend the Step I workshop.

SCUP retains the right to cancel events that do not meet minimum enrollment. In the event that SCUP needs to cancel an event, participants will receive a full refund of their optional event fee.

SPECIAL CONSIDERATIONS

Do you have special dietary needs or require special accommodations to fully participate? No Yes Describe _____

TOTAL PAYMENT

Please note the total fee for conference registration and any workshops or tours:

TOTAL PAYMENT \$ USD

HOW TO REGISTER

Register for the conference and/or the workshop in one of several ways:

- Register online at www.scup.org/page/regions/ma/2012
- Fax this completed form to SCUP at 734.527.6157. (You do not need to mail the original.)
- Mail this completed form to:
Attn: Mid-Atlantic Registrations
Society for College and University Planning
1330 Eisenhower Place
Ann Arbor, Michigan 48108 USA

METHOD OF PAYMENT FEIN 38-6147432

All payments must be made in US currency.

If applicable: Promotional Code _____

- Check enclosed (payable to SCUP) PO# _____
- VISA MasterCard American Express

CARD NUMBER

CSC (Card Security Code: The 3- or 4-digit code located on the back of MasterCard or Visa cards, and on the front of American Express cards.)

EXPIRATION DATE

SIGNATURE

NAME (Please print name as listed on credit card.)

CONFIRMATION OF REGISTRATION

SCUP will acknowledge receipt of your registration. If you have not received a confirmation notice within one week of submitting your registration, please call 734.764.2007.

Cancellations must be received in writing by Midnight (Eastern Time) March 30, 2012 to receive a refund, less a \$50 processing fee per person. No refunds will be granted after March 30, 2012. No-shows are not eligible for a refund, and funds committed by purchase order must be paid in full by the first day of the event. Refunds will be issued within 30 days of received written notification.

SCUP accepts institutional purchase orders for conference registrations, membership dues, and product purchases. Institutions wishing to pay with a purchase order must fax a copy of the purchase order to the SCUP office, or include it with your mailed registration, order form, or membership application. Purchase orders are only accepted from higher education institutions. Corporate/Non-Institutional entities must pay with a credit card or check.