



## 2009 SCUP/AIA-CAE EXCELLENCE IN ARCHITECTURE CALL FOR ENTRIES

### Description

The Excellence in Architecture Award recognizes that comprehensive campus design and planning are collaborative and involve campus architects, planners, administrators, faculty, professional consultants and many stakeholders. The categories are:

- Excellence in Architecture for a New Building
- Excellence in Architecture for a Building Addition
- Excellence in Architecture for Restoration or Preservation
- Excellence in Architecture for Renovation or Adaptive Reuse

### Eligibility Requirements

This juried competition is open to all professional service providers and institutions that have prepared designs for two year and four year colleges, universities, academic medical and research centers, public or private institutions. Entries are accepted from member and nonmember consultants or institutions. Submittals must be made by a team including the institution and the architect(s). Your project must have been completed and occupied within the past five years.

### Awards

The Honor Award is the highest award. Merit Awards, Special Citations or Honorable Mentions may be awarded depending upon the quality of the submittals.

### Preparing Your Entry

Submittals are due Friday, February 27, 2009. You will need Adobe Reader 9.0 to access the entry forms and you can download it here

<http://www.adobe.com/products/acrobat/readstep2.html> You should copy the PDFs to your desktop as a working copy, create new PDFs and submit them when they are completed. If you prefer to use a word document, contact the staff named below. Your entry must be submitted in two separate PDF files. Each PDF should be labeled with your project name and PDF#1 Background Data and PDF#2 Submittal. (Example: Jones College PDF#1Background Data and Jones College PDF#2 Submittal. The Background Data is general project data and also where you will list consultant(s). It is only seen by the SCUP staff until after jury deliberations. The Submittal is the material that the jury will review. Identity of the consultant(s) must be concealed in this PDF. The Institutional Statement should be inserted in this part of the entry (see the guidelines below). Please ensure that the institution does not mention the identity of the consulting firms or individuals in the statement. You may conceal or black out any names yourself before submitting it if necessary. Your contact person will receive email notification within 24 hours of receipt of your submittal.

### Jury Procedure

SCUP staff checks the entries for completeness, payment and assigns a number to the PDFs for each entry. A file is created with the numbered PDFs and jurors are given electronic access to it. They review the entries individually on their computers and create a shortlist of those they would like to discuss during the in-person deliberations. During their two-day meeting, entries are shown on a screen, discussed, compared and decisions are made on winners in each category.

The jury may move an entry to another category if it seems to show stronger there. Results are made public with one week after jury deliberations.

#### **Sending in your Entry and Payment**

When completed, email your PDFs to [awards.entry@scup.org](mailto:awards.entry@scup.org) or save them to a CD and send, along with your entry fee, to: SCUP, Excellence Awards, Attn: Betty Cobb, 339 East Liberty, Suite 300, Ann Arbor, MI 48104, USA by February 27, 2009. Include the name of your organization and name of the project. It must be received by midnight February 27, 2009. There is a place on the Background Data PDF to enter a credit card payment (American Express, Visa, and Master Card) or to indicate that you will be sending a check (make payable to SCUP). The entry fee is \$300 US for SCUP members; \$350 US for nonmembers. You may pay for multiple entries with one check or one credit card transaction – please indicate the number of entries you are submitting in the payment section of the Background Data PDF.

#### **2009 Award Schedule**

Submittal must be received by February 27, 2009. Winners will be notified by April 6, 2009.

#### **For further information contact:**

Society for College and University Planning

Betty Cobb, phone 734.998.6595; [betty.cobb@scup.org](mailto:betty.cobb@scup.org) or

Martha Marotta, phone 734.998.6235; [martha.marotta@scup.org](mailto:martha.marotta@scup.org)

## PDF #1 BACKGROUND DATA

### Entrant's Permission and Confirmation of Accuracy

The Entrant grants SCUP and the AIA-CAE nonexclusive permission to reproduce the entrant's material submitted in print and in electronic media. If the entrant's material is selected for publication as part of the Program, it may be published by or through SCUP and/or the AIA-CAE with materials from other entrants in a book, on CD, or online. By submitting materials, the entrant certifies that similar permissions have been obtained from the project's owner(s), consultant(s) and photographer(s) to allow SCUP and the AIA-CAE the right to publish such materials. The entrant (institution and consultant) also certifies that to the best of their knowledge, the information furnished is complete and accurate.

\_\_\_\_\_ Yes, I agree to give permission

\_\_\_\_\_ No, I do not agree to give permission

### Payment

Enter your credit card number, expiration date and name on the card here or indicate that you will be sending a check. You may also call SCUP staff to give this information over the phone if you prefer.

Check \_\_\_\_\_ or CC# \_\_\_\_\_ Expires \_\_\_\_\_ Name on card \_\_\_\_\_

Member \$300 \_\_\_\_\_ Nonmember \$350 \_\_\_\_\_ Number of entries \_\_\_\_\_ Total \$ \_\_\_\_\_

If you send a check, please include the project name on the check.

### Contact Person if questions arise. This person will also receive notification of results

Organization:

First name (person):

Last name:

Street address:

City:

State/Province:

Postal code:

Country:

Phone:

Fax:

Email:

## Institutional Project Representative

Institution:

First name (person):

Last name:

Title:

Street address:

City:

State/Province:

Postal code:

Country:

Phone:

Fax:

E-mail:

## Prime or Lead Consultant Project Representative

Company:

First name (person):

Last name:

Title:

Street address:

City:

State/Province:

Postal code:

Country:

Phone:

Fax:

E-mail:

### Subconsultant 1

Company:

Specialty:

First name (person):

Last name:

Phone:

Fax:

Email:

### Subconsultant 2

Company:

Specialty:

First name (person):

Last name:

Phone:

Fax:

Email:

### Subconsultant 3

Company:

Specialty:

First name (person):

Last name:

Phone:

Fax:

Email:

Include information on any additional subconsultants on a separate sheet if necessary

Professional Photographer, if any for final/winning submissions

First name:

Last name:

Name of company if applicable:

Street address:

City:

State/Province:

Postal code:

Country:

Phone:

Fax:

E-mail:

Include information on any additional photographers on a separate sheet if necessary

## PDF #2 SUBMITTAL

### Instructions

- Save your response as a PDF file with 100 dpi resolution. High resolution images will be requested of the winners for publication purposes.
- Consultant identity must be concealed from this point forward. You may however, mention the name of the institution and its location.
- Limit your responses to questions 1 through 4 to approximately 200 words for each numbered item (not each bullet).
- Limit your response to 100 words for each of the five topics you choose in question 5.
- Please integrate your images within the text **OR** include your images on up to 10 separate pages with no more than three per page.
- Entries will be viewed on a computer screen during shortlisting, so keep that in mind as you select images for your entry.
- One of your images should show the project in context with the rest of the campus.
- Computer generated or rendered images must be identified as such.
- Provide appropriate metrics regarding project size, density, organizational strategy and measurements of success in achieving project goals/objectives.
- Please use 12 point Times Roman.
- All sides of a building must be shown in the images including their contextual relationship to adjacent land uses.
- You may use brief captions explaining the concept that is depicted in the image.
- Before and after photos and conceptual diagrams are encouraged.

### Choose one category from the following

\_\_\_\_\_ Excellence in Architecture for a New Building. This category is for a completely new building(s) designed for a single or multiple purposes on a campus. The design must respond to the institutional mission, academic and student life program requirements, architectural and cultural heritage, and community context. It must also respond to the campus master plan if one exists.

\_\_\_\_\_ Excellence in Architecture for Restoration or Preservation. This category is for demonstrated skill and sensitivity in restoration or preservation of an existing historic structure for its original or related use.

\_\_\_\_\_ Excellence in Architecture for Renovation or Adaptive Reuse. This category includes excellence in design for the renovation or adaptive reuse of heritage buildings that no longer suit their original use or architectural intention.

\_\_\_\_\_ Excellence in Architecture for Building Additions. This category is for expanding or adding space to an existing building for the same or related use. This category also includes additions that encompass adaptive reuse of the original structure.

### Fill in the following information

Project name:

Institution:

City:

State:

Country:

Type of institution:

(research university, college, community college, public, private, etc.)

Year founded:

Campus population (students, faculty, staff):

Project completion date:

Total project costs:

Project size (sq. ft.):

- New\_\_\_\_\_
- Addition\_\_\_\_\_
- Renovated\_\_\_\_\_

Total space impacted by the study (acres):

### Questions and Answers with Images

You do not need to repeat the bulleted questions in your response; simply refer to your answers as 1, 2, 3, 4, and 5.

1. Problem and scope of the project.

- What is the purpose of the building(s)?
- What are the programming and design goals and objectives?
- Define the related issues.
- Outline the academic and student life opportunities and constraints.

2. Explain the integrated planning processes that were used to address the stated problem.

3. Implementation

- What was innovative about implementation strategies used for this project to meet challenges such as temporary and/or permanent program relocations, budget constraints/value engineering, fund raising, phasing/ project scheduling, or construction administration?
- How does the project demonstrate highest quality of design, discerning choice of materials, and other aesthetic choices - regardless of budget limitations or other restrictions and mandates?
- How did the building program and design fulfill its purpose and achieve the goals and objectives identified in your Problem Statement?
- How does the project embody innovation and originality of design, i.e. creative design elements, new design approaches, imaginative solutions?

4. Results

- Describe the solutions and recommendations incorporated in the design.
- Describe any measurable results, if applicable.

- How does the project contribute to a “sense of place,” strengthen campus order, reinforce campus heritage, or improve campus image?
- Explain how the programming or design process is transferable or useful for others in the future.
- What are the lessons learned and/or best practices that are the result of this project?
- What is visionary or unique about the facility program and/or design?
- Explain how the building(s) responds to and reinforces the campus master plan if one exists.
- How does the project affect learning?

5. What were the five most important issues that drove decision-making in this project? Please limit your discussion to 100 words or less for each one.

- Academic program requirements
- Accessibility requirements
- Architectural design heritage
- Construction technology
- Historic resource issues – buildings, grounds
- Information technology, mediated learning environments
- Mixed uses, combining uses, building/land use innovation
- Open space and pedestrian circulation
- Safety and security
- Space utilization
- Structural issues
- Student life and support services
- Sustainability – building systems and materials
- Town/gown relationships
- Vehicular access – service, drop-off, and parking
- Other

#### Institutional Statement

This statement must be on the college or university letterhead, is limited to one page and must be prepared and signed by the institutional representative. The letter should be addressed to 2009 Awards Jury. The name of any and all consultants should not be listed; instead, they should be referred to as “the consultant, the team, the project manager, the architect, the engineer, etc.” The consultant should review this letter and mark out any references that are inadvertently included before scanning and including it in their submittal. The statement should describe or explain the following:

- Describe the project in relation to the academic and/or student life requirements and the overall physical campus plan, if one exists.
- How does the building program and design meet the institutional vision and mission?
- How does it support implementation requirements?
- How does it respond to campus heritage?
- Why does it merit award recognition?