

REGISTRATION FORM

Sustainability: Simple Steps for a Complex Issue

Thursday, February 14, 2008 • Emory University • Dobbs University Center • Atlanta, GA (USA)

Plan now to attend the Society for College and University Planning 2008 Southern Metro Mini on February 14, 2008, 9:00 AM–3:30 PM at the Emory University Dobbs University Center. Please register and make payments through the SCUP Office on or before February 8, 2008.

SCUP ID NUMBER

PREFIX FIRST NAME M.I. LAST NAME BADGE NAME

JOB TITLE ORGANIZATION DEPARTMENT

ADDRESS

CITY STATE/PROVINCE ZIP/POSTAL CODE COUNTRY

COUNTRY CODE PHONE FAX EMAIL

REGISTRATION FEE

Registration includes lunch.

- SCUP Member \$80 US
 Nonmember \$90 US

PAYMENT

Total Payment \$ _____ US

REGISTRATION

Register for this conference in one of several ways:

• Register at: www.scup.org/regions/so/2008/metro-mini/metromini.html

• Fax this completed form to SCUP at 734.998.6532.
(If you fax the form, you do not need to mail the original.)

• Mail this completed form to:

Attn: Southern Registrations
Society for College and University Planning
339 East Liberty Street, Suite 300
Ann Arbor, Michigan 48104 USA

Faxed or mailed registrations must be sent to the SCUP Office on or before 2/8/08.

Confirmation of Registration

SCUP will acknowledge receipt of your registration. If you have not received a confirmation notice within one week of submitting your registration, please call 734.998.7832.

Cancellations must be received in writing by Midnight (Central Time) February 4, 2008, to receive a refund, less a \$25 processing fee per person. No refunds will be granted after February 4, 2008. No-shows are not eligible for a refund, and funds committed by purchase order must be paid in full by the first day of the event. Refunds will be issued within 30 days of received written notification.

SCUP accepts institutional purchase orders for conference registrations, membership dues, and product purchases. Institutions wishing to pay with a purchase order must fax a copy of the purchase order to the SCUP office, or include it with your mailed registration, order form, or membership application. Purchase orders are only accepted from higher education institutions. Corporate/Non-Institutional entities must pay with a credit card or check.

SPECIAL CONSIDERATIONS

Do you have special dietary needs or require special accommodations to fully participate? No Yes Describe Below:

METHOD OF PAYMENT FEIN 38-6147432

All payments must be made in US currency. Checks must be received in the SCUP office by February 8, 2008.

Check (payable to SCUP) PO# _____

VISA MasterCard American Express

CREDIT CARD #

EXPIRATION DATE

NAME ON CARD (PLEASE PRINT)

SIGNATURE



Society for College and University Planning
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Ann Arbor, Michigan 48104 USA
734.998.7832, 734.998.6532 fax, www.scup.org

Become a SCUP member now and take advantage of member savings!
Call Membership Services at 734.998.7832, or email membership@scup.org.